

**Help us while helping a friend or loved one find a job and earn a minimum of \$500!**

Reaxis encourages **EVERYONE** (over the age of 18) to help recruit the best possible talent to our team. All job posting on our website are eligible for a minimum of a \$500.00 referral (unless otherwise specified, some can even be more). If you know a potential candidate who meets the job qualifications, follow these steps to get your reward:

1. Have the applicant go to our website and list your name and contact information on the online application questionnaire.
2. If your referral is hired and works past 90 days of employment, you will receive an additional \$500.00 bonus.

#### **Tax Responsibility Notice:**

Any monies received through this referral program are the responsibility of the recipient to report for tax purposes. You may request a 1099 form at the time of payment.

Sometimes, the total bonus amount may exceed \$500.00. If this is the case, it will be noted along with the job description and details of the payout.

The purpose of this program is to bring the best possible talent on board. Please be considerate of both the company and the potential applicant when making any referrals.

#### **Reaxis Referral Bonus Program**

1. Refer the person to visit our website at <https://www.reaxis.com/careers/>
2. View Job Openings
3. Apply for this specific job by clicking on above title and then clicking on the box "Apply for Job."
4. Answer the questions then upload your resume.

#### **IMPORTANT NOTES:**

- Failure to list the referral name on the website at time of applying will forfeit any bonus/payouts.
- HR will not directly accept correspondence from external candidates. All external candidates must apply through the website. No exceptions!
- For Reaxis employees, bonuses are included in your gross income and are taxable. They do not count towards overtime calculations.

**It's that easy!**

Any questions, please feel free to contact the HR Department at 412-517-6070